

Record of Proceedings

Minutes of the September 20th, Regular Meeting
HURON CITY SCHOOL DISTRICT
BOARD OF EDUCATION

Meeting Number 2022-23

Call to Order

Mrs. Jody Mast, Board President, called to order the Regular Meeting of the Huron City School District on September 20, 2022, at 6:00 p.m. in the Board Conference Center of the Huron City School District Board of Education Office. Also present: Dr. Julie McDonald, Director of Curriculum and Instruction; Dr. James Tatman, Superintendent; Paul DeMarco, Treasurer; four Huron City Schools students, and one member of the public.

Roll Call

Mrs. Stacey Hartley	Present
Mrs. Stacy Hinnners	Present
Mr. John Jones	Present
Dr. Elizabeth Laffay	Present
Mrs. Jody Mast	Present

Agenda Approval

The agenda for the September 20, 2022 regular meeting was presented. Mr. Jones moved to approve the regular meeting agenda. Mrs. Hinnners seconded the motion.

Roll Call:

Mrs. Hinnners	Yes
Mr. Jones	Yes
Mrs. Hartley	Yes
Dr. Laffay	Yes
Mrs. Mast	Yes

Motion Passed.

Pledge of Allegiance

Mrs. Mast, Board President, lead all in attendance in the Pledge of Allegiance.

Approval of Minutes

Mrs. Hinnners made the motion to approve the August 16t, 2022, regular meeting minutes as presented. The motion was seconded by Mrs. Hartley

Roll Call:

Mrs. Hinnners	Yes
Mr. Jones	Yes
Mrs. Hartley	Yes
Dr. Laffay	Yes
Mrs. Mast	Yes

22-0125
Agenda
Approval

22-0126
Approval of
minutes.

Audience/Community Participation

None

Administrative Reports:**A. Assistant Superintendent of Academic Affairs Report: Dr. McDonald**

Dr. McDonald discussed the recently released State Report Card for the District. She explained how the scores are tabulated by the Ohio Department of Education (ODE). The district met 19 out of the 25 indicators measured by ODE and finished in the top 29% in the state. Dr. McDonald went on to discuss how some data reporting and tabulation methods by the state can lead to misleading final scores on the report card.

President Mast asked if we could celebrate the buildings that received 5 Stars in some areas in some way. Ideas were discussed among the Board and Administration.

B. Treasurer Report: Mr. DeMarco

In August we received our second property tax allocation of the calendar year. Investments are all over 2% which is very good for a public institution.

Our permanent appropriations are set for this school year, but I expect to re-appropriate November/December when I get a better grasp of revenue/expenses. Right now, food service, athletics, and some other areas are difficult to plan for.

We have started our FY22 Annual Audit. It will be done remotely.

Looking into a small land donation near Woodlands. I am working with legal to make sure we take all the proper steps before asking the Board to accept this donation.

Rooms for Capital Conference go live tomorrow. I will keep you posted.

FERS for grants are due at the end of this month.

I am hoping to have my 5-Year forecast done for the next Board meeting.

The General Fund report this month show the addition of our 2nd tax settlement of the calendar year. Tax receipts to date are up 8% from this time last year. The settlement was about \$300,000 less than anticipated in CY22 tax budget. This variance is due to a higher than expected uncollected property tax. These taxes will be collected eventually and may be reported in the first tax settlement payment in CY 23.

\$700+ of Rollback and other credits were receipted in September and did not appear on this report. This is why there is a -\$652,783 State Property tax allocation.

On the expense side, personnel/benefits are up 9.5% from FY22. This number will increase beginning in September when the new contracts/steps are realized.

The variance in purchase services is caused by some contracts switching from Purchased Service to payroll and some contracts are not in place/ or have not been invoiced yet.

Capital spending continues to be low.

C. Superintendent Report: Dr. Tatman

Dr. Tatman began his report by reviewing policy updates that are recommended by OSBA. Policy revisions are made throughout the year.

Changes to the dress code policy were discussed. Board members Mast and Hartley commended Dr. Tatman on his communication throughout this process and how he solicited input from all stakeholders on this matter including the students.

Dr. Tatman address the state of district facilities. Several questions have come in from community members, teachers, parents, and leadership in the unions about the closing of building(s). Dr. Tatman informed the Board that he is looking at all options. We are re-engaging the OFCC to get more information on the report they compiled for the district that recommended reducing to a single facility school campus. Dr. Tatman will discuss this further with the facilities committee next week. The goal in the short term is to move the district to a 3-building or a 2-building campus in the next year or two. No plans are in the works at this moment. The district is still weighing options.

Dr. Tatman informed the Board that the district completed its application for the OFCC Safety Grant that could possibly bring \$100,000 to each building for safety upgrades. Dr. Tatman discusses tentative plans on what to do with the funding should Huron be allocated the funds.

Treasurer Recommendations (Consent)

The following recommendations were submitted by Mr. DeMarco for approval. Mr. Jones made the motion to accept and Mrs. Hartley seconded the motion.

A. Monthly Financial Statements

Mr. DeMarco asked for approval of the August 2022 Financial Statements. These include the FY 23 July General Fund Report, Checkbook Reconciliation Statement, Cash Summary of All Funds, Disbursement Summary, and a review of the District's Investment Portfolio.

B. Donations

Mr. DeMarco asked the Board to accept the following donations:

- Cedar Point Sports Park Donation to Huron Volleyball \$1,389.36
- Mark Doughty for \$50 for bench at Woodlands

C. Transfers, Advances and Appropriation Modifications

22-0127

Treasurer
Recommendations.

Mr. DeMarco asked the Board to approve the FY23 Permanent Appropriations

D. Contracts

- 3-year renewal of Hudl Contract
- Firelands Montessori Lease update
- Vision and Hearing Services with North Central Ohio ESC

Roll Call:

Dr. Laffay	Yes
Mrs. Mast	Yes
Mrs. Hartley	Yes
Mrs. Hinners	Yes
Mr. Jones	Yes

Superintendent Recommendations (Consent)

The following recommendations were submitted by Dr. James Tatman for approval. It was moved by Mrs Hartley and seconded by Mr. Jones to approve these recommendations.

A. Graduation of HHS Student

Approve the following list of students for graduation from Huron High School, Huron City Schools, effective September 20, 2022.

- Johnson, Makayla

B. Certified Substitute Rate of Pay

- Approve the certified substitute rate of pay of \$100 per day (\$50 per half day), effective 9/21/2022.
- Approve incentive pay of \$50 for every fifth (5th) day of service, effective 9/21/2022.

C. Staff Wellness Administrator

Approve the following ECDH School Nurses for staff wellness services performed outside of the contracted days during the 2022-2023 school year. Paid at an hourly rate of \$32.00, not to exceed 20 hours. Paid through Huron-Erie School Employee Insurance Association - Wellness funds.

- Blair, Gaberiela
- Wallace, Janis

22-0128

Superintendent's
Recommendations

D. Non-Routine Student Transportation

Approve the use of Huron City Schools Buses and drivers for transportation of Huron St. Pete's school students to/from science camp at Damascus Catholic Mission Campus (7550 Ramey Rd. Centerburg, OH 43011). Expense of the service will be invoiced to Huron St. Pete's School.

E. Personnel – Certified

Hall, Mark - approve for summer 2022 substitute services, rate of pay, \$25.00 not to exceed 20 hours.

Stutzman, Jordan - approve for services outside his contracted day relating to performing arts for the 2022-2023 school year, rate of pay \$25.00, hours assigned by administration.

King, Justin - approve as a Math EOC Tutor for the 2022-2023 school year, rate of pay \$25.00, hours assigned by administration.

Albright, Bonnie approve for Summer Learning Camp substitute July prep for subbing, rate of pay, \$25.00 - not to exceed 10 hours.

Home Instructors - approve the following staff to serve as home instructors during the 2022-2023 school year for students receiving instruction in the home setting due to a qualifying need determine the IEP or 504 team. Rate of pay is \$25. Hours assigned by administration:

- Allen, Melissa
- Asher, William Matthew
- Fletcher, Candice

Summer Preschool Speech-Language Services - approve the following staff to provide SLP services to preschools during the 2022 summer. Rate of pay \$25 per hours. Hours assigned by administration.

- Tomson, Chelsea

CPI Refresher - Approve the following staff for participating in the CPI Refresher Training for the 2022-2023 school year, at the rate of \$25.00 per hour for HEA:

- Malone, Kelli - 4 hours
- Kluding, Elizabeth - 4 hours
- Krupp, Elizabeth - 4 hours
- Vogus, Angela - 4 hours

F. Personnel - Classified

Resignations:

Buckosh, Jennifer - approve resignation as the Assistant Cook in the Shawnee kitchen, effective August 30, 2022.

Employment of the following staff, contingent upon a satisfactory criminal records check as required by law, possession of necessary State licensure, and past employment verification:

Chevalier, Diane - Approve for participating in the CPI Refresher Training for the 2022-2023 school year, 4 hours at the hourly rate.

Reece, Laura - approve employment as an Assistant Cook at Shawnee, 5 hours per day - Step 1, effective September 12, 2022

Murphy, Pamela - approve employment as a Special Needs Aide, 5 hours per day - Step 10, effective August 22, 2022

Parsons, Melissa - approve employment as a Special Needs Aide, 4 hours per day Step 0, effective August 22, 2022

Walsh, Jessica - approve one (1) unpaid day for sick leave eligible reason in excess of accumulated sick leave balance.

Approve the following staff for employment as a classified substitute, areas of assignment determined by the administration:

- **Gioffre, Janet**
- **Petz, Kari**
- **Johnson, Doug**
- **Stewart, Amanda**
- **Naylor, Jessica**
- **Hill, Jennifer**

G. Personnel – Supplemental

Employment of the following staff, contingent upon a satisfactory criminal records check as required by law, possession of necessary State licensure, and past employment verification:

Last Name	First Name	Sport/Activity	Position	Building	FTE	Rate
Cox	Joseph	Football	8th Grade	MJHS	1.00	\$2,690.26
Harkelroad	John	Basketball	7th Grade Boys	MJHS	1.00	\$2,690.26
Hassinger	Joel	Football	7th Grade	MJHS	1.00	\$2,690.26
McVeigh	Scott	Basketball	Biddy Boys	Any Building	1.00	\$1,152.97

Orzech	Daniel	Football	7th Grade	MJHS	rescind	rescind
Pittenger	Laura	RESA Mentor	Mentor	District	1.00	\$2,305.93
Rowen	Sherry	Academic Challenge	Advisor	Woodlands/MJHS	1.00	\$2,305.93
West	Brian	Football	Assistant	HHS	0.25	\$1,345.13

H. Personnel – Stipend

Employment of the following staff, contingent upon a satisfactory criminal records check as required by law, possession of necessary State licensure, and past employment verification:

Asher, William (Matt) - HHS, OHSAA Boys and Girls Soccer Tournament Assistant Site Manager - \$60.00 per event.

Schaeffer, Darius - MJHS/HHS, Volleyball clock operator - \$40 per event.

Roll Call:

- Dr. Laffay Yes
- Mrs. Mast Yes
- Mrs. Hartley Yes
- Mrs. Hinners Yes
- Mr. Jones Yes

Huron Public Library Trustee:

Recommend to approve Huron Public Library's appointment of Will Folger as Trustee to fulfill the unexpired term of Terry Griggith, ending December 31, 2024. The motion was made to approve by Mr. Jones and seconded by Mrs. Mast.

22-0129
Huron Public
Library
Trustee

Roll Call:

- Dr. Laffay Yes
- Mrs. Mast Yes
- Mrs. Hartley Yes
- Mrs. Hinners Yes
- Mr. Jones Yes

New Business:**A. Huron Board of Education Policy Revisions**

First reading of Huron Board of Education Policy for review:

- Policy IJA - Career Advising
- Policy DN - School Property Disposal
- Policy BJA - Liaison with OSBA
- Policy IICC - School Volunteer

B. Huron City Schools Building Dress Code Revisions

First reading of the district dress code revisions detailed by building.

C. Discussion of Evaluation Process for Superintendent and Treasurer

Discussion of evaluation process for Superintendent & Treasurer

D. Discuss and New Business to Come Before the Board

- Dr. Laffay discussed the possibility of adding a code of conduct for our athletes that would focus on cheating in sports such as golf. The district will research ways in which other schools handle this issue.
- The creation of an “All Pass” for sporting events was discussed. This pass would allow students to attend all home sporting events at all levels. The district will work with the Athletic Director to develop a plan on how this would work.

Board Committee Reports:

Dr. Laffay discussed the success of the Hall of Fame Banquet and the new city park that is being developed on Berlin Road.

Mrs Hinners relayed to the Board that the facilities committee was meeting next week.

Executive Session

It was moved by Mrs. Hinners and seconded by Mr. Jones to go into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, or student, unless such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office).

22-0130

New
Business:

22-0131

Executive
Session

Roll Call:

Mr. Jones	Yes
Mrs. Hinners	Yes
Mrs. Harley	Yes
Mrs. Mast	Yes
Dr. Laffey	Yes

Motion Passed.

Time In: 7:53 pm
 Time Out: 8:07 pm

Next Meetings

The next regular meeting of the Huron Board of Education will be October 18, 2022 at 6:00 pm. These meetings will be held in the Huron City School District Board of Education Conference Room.

Adjournment

There being no further business to come before the Board, Mrs. Hinners moved that the meeting be adjourned. Seconded by Mrs. Mast

Roll Call:

Dr. Laffay	Yes
Mrs. Mast	Yes
Mrs. Hartley	Yes
Mrs. Hinners	Yes
Mr. Jones	Yes

Motion Passed.

Mrs. Mast declared the meeting adjourned at 8:08

President _____

Attest _____

22-0132
Adjournment

Certificate of Available Resources

Certificate
Section ORC §5705.412

IT IS HEREBY CERTIFIED the Huron City School District Board of Education, Erie County, Ohio has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year.

Board President

Treasurer

Comments:

See ORC §5705.412

This certificate must be attached to any contract or order involving the expenditure of money with certain statutory exceptions.