

Record of Proceedings

Minutes of the December 20, 2022 Regular Meeting
HURON CITY SCHOOL DISTRICT
BOARD OF EDUCATION

Meeting Number 2022-25

Call to Order

Mrs. Jody Mast, Board President, called to order the Regular Meeting of the Huron City School District on December 20, 2022, at 6:00 p.m. in the Board Conference Center of the Huron City School District Board of Education Office. Also present: Dr. Julie McDonald, Director of Curriculum and Instruction; Dr. James Tatman, Superintendent; Paul DeMarco, Treasurer; Mr. Chad Carter, McCormick Jr. High Principal, Mr. Brian Kucbel, Principal Shawnee Middle School; Mr. Steve Camella, Huron City Schools Athletic Direct, Huron City Schools students, parents, and members of the media.

Roll Call

Mrs. Stacey Hartley	Present
Mrs. Stacy Hinnners	Present
Mr. John Jones	Present
Dr. Elizabeth Laffay	Present
Mrs. Jody Mast	Present

Agenda Approval

The agenda for the December 20, 2022 regular meeting was presented. Mrs. Hinnners moved to approve the regular meeting agenda. Mr. Jones seconded the motion.

Roll Call:

Mrs. Hinnners	Yes
Mr. Jones	Yes
Mrs. Hartley	Yes
Dr. Laffay	Yes
Mrs. Mast	Yes

Motion Passed.

Pledge of Allegiance

Mrs. Mast, Board President, lead all in attendance in the Pledge of Allegiance.

Approval of Minutes

Dr. Laffay made the motion to approve the , regular meeting minutes. The motion was seconded by Dr. Laffay.

Roll Call:

Mrs. Hinnners	Yes
Mr. Jones	Yes
Mrs. Hartley	Yes
Dr. Laffay	Yes
Mrs. Mast	Yes

22-0143

Agenda

22-0144

Approval of minutes.

Audience/Community Participation

There was one community member that addressed the Board. Mr. Jim Murray; Trustee of Firelands Montessori Academy (FMA) addressed the Board. Mr. Murray discussed the 40-year relationship between Huron City Schools and FMA. Mr. Murray made the Board aware that FMA would love to occupy Shawnee Elementary when the property is divested by the district.

Administrative Reports:

A. Building/Department Presentation.

Mr. Steve Camella recognized several Fall Athletes for the achievements during the season:

Fall Sports All-State recognition:

- Kennedy Schlessman - 2022 Division III All-Ohio Girls Cross Country Team 15th Place
- Jaydn Towns - 2022 Division III All-Ohio Girls Cross Country Team 22nd Place
- Connor Schaeffer - Boys Fall Great Lakes All-Region Soccer Team and First Team All-Ohio Division III Soccer
- 2022 Huron Varsity Tiger Football Team - 2022 Division V All-Ohio Football First Team Offense
- Dylan Hohler- 2022 Division V All-Ohio Football Quarterback

B. Assistant Superintendent of Academic Affairs: Dr. Julie McDonald

Dr. McDonald briefed the Board on the following topics:

- Fall Third Grade Reading Guarantee results
- Reading programs review
- November professional development day recap

C. Treasurer's Report: Mr. Paul DeMarco

Mr. DeMarco gave a summary of several fiscal projects that are ongoing in the district. These include:

- The District received four \$100,000 Safety Grants
- FY 2023 donations doubled this month.
- Huron City Schools Annual Financial Statement is complete.
- Budget revisions and update was completed in December.
- Cash Cycle update

D. Superintendent's Report: Dr. James Tatman

- Dr. Tatman recognized Mr. John Jones for earning the Aptitude “A” of the STAR award program from OSBA.
- Dr. Tatman reviewed the facility planning progress and the proposed building consolidation.

Treasurer Recommendations (Consent)

The following recommendations were submitted by Mr. DeMarco for approval. Mrs. Hinnners made the motion to accept and Mr. Jones seconded the motion.

22-0145
Treasurer
Recommen
dations.

A. Monthly Financial Statements

Mr. DeMarco asked for approval of the December 2022 Financial Statements. These include the FY 23 December General Fund Report, Checkbook Reconciliation Statement, Cash Summary of All Funds, Disbursement Summary, and a review of the District’s Investment Portfolio.

B. Donations

Mr. DeMarco asked the Board to accept the following donations:

From	Benefactor	AMOUNT
Lynne Lafene	Sandi Lunch Fund	\$100.00
Anonymous	Sandi Lunch Fund	\$2,000.00
	Huron Memorial	
Anonymous	Scholarship Fund	\$5,000.00
High School Class of 67	Sandi Lunch Fund	\$400.00
Anonymous	Cross Country Program	\$1,122.50
	McCormick JH Science	
Ohio Aerospace Institute	Program	\$729.00
	Woodlands Music	
Anonymous	Program	\$1,000.00
	Huron Memorial	
Sidney Frohman Foundation	Scholarship Fund	\$5,000.00
Total:		\$15,351.50
FYTD Donations		\$51,985

C. Transfers, Advances and Appropriation Modifications

Mr. DeMarco asked that the Appropriations Modifications and Amended Certificate of Estimated Resources be accepted by the Board as submitted.

D. Contracts

Recommend approval of the following contracts as submitted:

- Shared Diving Coach with Margareta City School for 2022-34.

E. FY22 Annual Financial Statement

Recommend the acceptance of the FY22 Annual Financial Statement for Huron City Schools as submitted. (also called the GAAP Conversion)

F. New Fund Creation for the Toshiba Grant and the Safety Grant

Request permission to create new fund accounts for the Safety Grants that were awarded to the district. They will all use a 599 Fund code. Each building will have a special cost center with \$100,000 allocated to each.

Here are the Special Cost Centers:

- 9231 Shawnee
- 9232 Woodlands
- 9233 McCormick
- 9234 High School

Toshiba Grant:

- 019 9320 \$2,527

G. CY23 Statement on the use of Commercial Paper

The Treasurer is required by ORC to report to the Board on each company that public funds are invested in commercial paper. The district does not have any of its financial resources invested in commercial paper. I am requesting permission to document this in the meeting minutes.

Roll Call:

Dr. Laffay	Yes
Mrs. Mast	Yes
Mrs. Hartley	Yes
Mrs. Hinners	Yes
Mr. Jones	Yes

Superintendent Recommendations (Consent)

The following recommendations were submitted by Dr. James Tatman for approval. It was moved by Dr. Laffay and seconded by Mrs. Hartley to approve these recommendations.

A. First Reading of revised HCS policies:

- JFE - Student Pregnancy and Related Conditions
- KKA - Recruiters in the Schools
- IKF - Graduation Requirements
- JEB - Entrance Age

22-0146
Superintendent's
Recommendations

B. Graduation

Approve award of diploma for Joseph Heinze.

C. Administrative Job Description

Approve the revised job description for the Director of Operations.

D. School Bus Purchase

Approve the purchase of a new Blue Bird, 72 passenger with handicapped accessible lift, bus from Cardinal Bus, through the Ohio Schools Council bus purchase program at a cost not to exceed \$126,500. The purchase will be funded with Ohio School Bus Purchase Program (\$45,000) and the remainder from permanent improvement/general fund.

E. Indoor Track Competition

Request approval for HHS varsity track to compete in indoor track during the 2023-23 season.

F. 2023-2024 School Calendar Revision:

Request approval of MOU and revised 2023-24 school calendar to account for changes related to the solar eclipse scheduled for April 8th 2024.

G. Personnel – Classified

Employment of the following staff, contingent upon a satisfactory criminal records check as required by law, possession of necessary State licensure, and past employment verification:

Approve the following staff for employment as a classified substitute, areas of assignment determined by the administration:

- Meyer, Lisa

H. Supplemental

Employment of the following staff, contingent upon a satisfactory criminal records check as required by law, possession of necessary State licensure, and past employment verification:

Last Name	First Name	Sport/Activity	Position	Building	FTE	Rate
Adams	Matthew	Basketball	Boys Basketball Assistant	High School	1.00	\$5,380.51
Ahner	Samantha	Track	Girls Track Assistant	High School	1.00	\$3,843.22
Brown	Amy	Track	Girls Track	McCormick	1.00	\$2,305.93
Dunn	Taylor	Track	Boys Track	McCormick	1.00	\$2,305.93

Hartung	Alexis	Cheerleading	Cheerleading Assistant	McCormick	1.00	\$1,537.29
King	Justin	Basketball	Scorer - Boys and Girls	High School	1.00	\$40.00/game
Lobsinger	Keith	Track	Boys Track Assistant	High School	0.50	\$1,921.61

*Accept the resignation effective 11/21/2022 from Joe Ramey, freshman boys basketball coach.

Roll Call:

Dr. Laffay Yes
 Mrs. Mast Yes
 Mrs. Hartley Yes
 Mrs. Hinnners Yes
 Mr. Jones Yes

District Consolidation Plan:

A. Building Consolidation

Recommend to approve the Superintendent’s district consolidation plan:

Approve assignment of the following grades to the following school buildings starting in the 2023-2024 school.

- Preschool through 5th grades at Woodlands Elementary Schools
- Grades 6th, 7th, and 8th at McCormick Middle School
- Grades 9th, 10th, 11th, and 12th at Huron High School

Mrs. Hinnners made the motion to approve the plan. It was seconded by Mr. Jones.

Roll Call:

Dr. Laffay Yes
 Mrs. Mast Yes
 Mrs. Hartley Yes
 Mrs. Hinnners Yes
 Mr. Jones Yes

Administrative Leadership Assignments:

A. Recommendation to approve Superintendent’s changes in leadership assignments

Pending approval and implementation of the district consolidation plan, approve reassignment of the following administrative staff.

22-0147
 District Consolidation Plan

22-0148
 Admin Leadership Assignment

- Brian Kucbel - Woodlands Principal
- Mark Doughty - McCormick Middle School Principal

Pending approval and implementation of the district consolidation plan, approve award of employment to Chad Carter as Director of Operations, effective August 1, 2023.

Pending award of employment as Director of Operations, Chad Carter resigns his contract of Principal, effective July 31, 2023.

Dr. Laffay made the motion to accept these changes. The motion was seconded by Mr. Jones.

Roll Call:

Dr. Laffay	Yes
Mrs. Mast	Yes
Mrs. Hartley	Yes
Mrs. Hinners	Yes
Mr. Jones	Yes

2023 Joint Rec Division Agreement:

A. HJRD 2023 Agreement

Approval for the 2023 Huron Joint Recreational District Agreement as submitted:

Mr. Jones made the motion to approve. Dr. Laffay seconded the motion.

Roll Call:

Dr. Laffay	Yes
Mrs. Mast	No
Mrs. Hartley	No
Mrs. Hinners	No
Mr. Jones	Yes

Motion fails 3-2.

Board Discussion/Action

A. 2023 Organizational Meeting

The Board decided January 9th, 2023 will be the Annual Organizational Meeting. The CY23 Tax Hearing will be held just prior to this meeting starting at 6 pm in the Board Room.

The Board will hold a winter retreat with Terri Morgan from OSBA on January 31th
Mrs. Jodi Mast will serve as the temporary chair for the organizational meeting.

22-0149
HJRD
Agreement

22-0150
2023
Organizational
Meeting

B. New Business:

The Board discussed a proposed meeting between all Huron Tax Authorities.
Mr. Jones acknowledged the Jr. High Swim team for their success this season.

Board Committee Reports:

Mrs. Mast reviewed the new science offerings that the Teaching and Learning Committee is looking into.

Dr. Laffay noted that the HJRC did not meet this month.

Mr. Jones shared the work the Safety Committee is doing to improve the entryways at Woodlands and McCormick. He also discussed the need for the Operations Committee to meet.

Mrs. Hinnners discussed her desire to review Board Policy as a whole.

Next Meetings

The next regular meeting of the Huron Board of Education will be January 8, 2022 at 6:00 pm. These meetings will be held in the Huron City School District Board of Education Conference Room.

Executive Session

It was moved by Mrs. Hinnners and seconded by Mr. Jones to go into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official or student, unless such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);

22-0151

Executive
Session**Roll Call:**

Mr. Jones	Yes
Mrs. Hinnners	Yes
Mrs. Harley	Yes
Mrs. Mast	Yes
Dr. Laffey	Yes

Motion Passed.

Time In: 7:29 pm

Time Out: 8:00 pm

Adjournment

There being no further business to come before the Board, Mr. Jones moved that the meeting be adjourned.
Seconded by Mrs. Hinnners

Roll Call:

Dr. Laffay	Yes
Mrs. Mast	Yes

22-0152
Adjournment

Mrs. Hartley	Yes
Mrs. Hinnars	Yes
Mr. Jones	Yes

Motion Passed.

Mrs. Mast declared the meeting adjourned at 8:01

President _____

Attest _____

Certificate of Available Resources

Certificate
Section ORC §5705.412

IT IS HEREBY CERTIFIED the Huron City School District Board of Education, Erie County, Ohio has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year.

Board President

Treasurer

Comments:

See ORC §5705.412

This certificate must be attached to any contract or order involving the expenditure of money with certain statutory exceptions.