

MAINTENANCE REQUEST

HURON CITY SCHOOLS
712 Cleveland Road East
Huron, OH 44839

DATE OF REQUEST: _____ TIME: _____

SCHOOL REQUESTING SERVICE: _____

PERSON REQUESTING SERVICE: _____

SERVICE REQUESTED: _____

SIGNATURE OF SERVICEMAN: _____

TIME SPENT IN BLDG: TIME IN: _____ TIME OUT: _____

DATE SERVICE REQUEST COMPLETED: _____

white - Central Office

canary - School Files

pink - Director of Maintenance

goldenrod - Serviceman