

PERMIT FOR FUTURE ABSENCE OF A SCHOOL-AGE CHILD

(Five Day Limit)

Today's Date: _____

It is requested that _____ be excused from attendance at
_____ School for the period beginning _____
through _____ (both dates inclusive).

The reason for this request is _____

.....
I assume responsibility for schoolwork of the above named child during this extended
vacation period. Work completed during the vacation will be submitted to the
appropriate teachers for evaluation.

Signature of Parent or Guardian

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PLEASE NOTE

No one permit for the absence of a child for a future limited period may be issued for a
period of more than five (5) school days. When deemed absolutely necessary, a permit
may be renewed for a period not to exceed a total of ten (10) days. No child may be
excused from attendance at school for more than fifteen (15) days in any one school year.
A separate permit must be completed for each child. Permit is invalid until signed by
principal or superintendent. (Chapter IV, Ohio State Board of Education regulations
governing excuses from future school attendance. Paragraph 1-g and 20b (7).
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REQUEST FOR FUTURE ABSENCE OF ABOVE NAMED CHILD IS _____ or _____
(approved) (disapproved)

Signature of Principal or Superintendent / Date